



CANEY CITY LIBRARY BOARD MINUTES
April 21st, 2020

Board met in regular session. Meeting was called to order by President Cheryl Fentress at 6:59 pm. Roll call was taken by Karen and the following members were present:

President: Cheryl Fentress

Vice President: Chelsy Kirchner

Secretary: Karen Miller

Treasurer: Laurie Myers

Library Director: Jennifer Rosson

Members of the Public: Two members of the public in attendance (Pam Ernest, Ginger Harmon)

Not Present: Lorraine Kelley

Review Agenda:

Motion was made by Chelsy; seconded by Laurie to approve the agenda, 4-0 Motion carried.

Consent Agenda: The following items were on the consent agenda:

1. Meeting minutes from March 19, 2020 were reviewed.
2. Approved Bills and Payroll in the amount of: \$5,062.95
3. Expenditures: \$1,623.32
4. Payroll: \$3,439.63
5. Treasurer's report: \$41,727.59

Motion was made by Karen; seconded by Chelsy to approve consent agenda, 4-0 Motion carried.

Public Comments: None

Old Business:

- CanKan Report:
 - No discussion
- Printer Proposal
 - Our vendor contact hasn't gotten back to Jennifer yet with further details we previously requested.
- Janitor
 - Still no quorum here at this meeting, so no vote can be taken today.

New Business:

- Budget:
 - Jennifer confirmed that the budget is in progress.
 - We will need to approve the budget at May meeting.

LIBRARIANS REPORT:

- Bills: Signed by members
- Timesheets: Signed by members
- 990 E-Post Card
 - Jennifer got this done last week.
- Kansas Annual Report
 - Jennifer got this done last week.
- Reopening the Library
 - “Soft” opening most likely—we need to start thinking about how we want to accomplish a soft opening.
 - Jason at SEKLS informed us that due dates have been extended to May 11.
 - Courier has also been extended to May 11.
- Summer Reading
 - Not likely to have it start in June...more likely July. Plus we need to ease into it as COVID19 developments allow.
 - Discussed putting together packets to give out to the kids after school programs end.
- Budget
 - Budget will need to be submitted to the City by end of May.
 - City administrator said we should expect a decrease in what we’ll be receiving this year; and possibly maybe even more of a decrease next year.
 - Possibly as much as 50%; no one knows for sure based on COVID19 impact.
 - Our budget isn’t based off a sales tax; just property tax.
 - Janitor position may need to not be offered.
 - Jennifer will prepare the budget as normal this year.

ADJOURNMENT:

Motion was made by Karen; seconded by Laurie to adjourn the meeting. 4-0 Motion Carried; meeting adjourned at 7:15.

ATTEST:

Cheryl Fentress, President

Jennifer Rosson, Director