

Caney, KS Library Board Minutes October 25<sup>th</sup>, 2016

The meeting was called to order at 7:00 p.m. by Debbie Wood. Others in attendance were Josh Sanders, Teresa McClure, Christian Franklin, Brandy Jester, and Librarians Chris Bannon & Jennifer Rosson.

Deb made a motion to accept the last month's minutes. Josh 2<sup>nd</sup> the motion. All were in favor. The motion carried. The minutes were accepted. The Treasures report was approved. We have a balance of \$10,143.48. The balance sheet was signed. A couple additions needs made to the agenda under new business – read letter & patron complaint.

Grant Report- 6' around the entire roof is faulty, materials were installed wrong, some necessary materials not installed at all. Arrangements are being made to get this issue fixed, will update at next meeting. Josh has been busy, so he hasn't been able to get the concrete pad for the soda machine poured yet. The new machine is set to be delivered on the 31<sup>st</sup>. If pad not ready by then, it will be kept inside until the pad is ready. The concrete curbing on the entry way is complete. The drain has been installed. The headwall has been built. The contamination tests came back with a PH level of 7.7. The guidelines safe range is from 5.4-7.0. The yard will be replanted with fescue. Policy and Emergency procedures – Everyone needs copies and will table the discussion till the next meeting.

New Business – Dreambuilder's Report- Shopping with Santa – the drawing for the Afghan raffle will be at shopping with Santa. Little Mr. & Mrs. Christmas contest. The winners will receive a Kendal Fire. Joan has asked that all monies donated in the name of Clair Gordon be set aside until the memorial wall is completed.

Librarian's report – It's been a slow month with only 1,728 patrons. The girls have been able to catch up on a lot of work, cleaning, organizing, etc. 8 programs with 90 people in attendance, 7 new patrons. October Calendars – adding a “Crafter noon” of Iris folding with a date to be set later. By using Amazon's preorder online during July, August, & September we have saved \$129.38. Chris also did a webinar which offers us tax free discounts as well. November we will have Director Evaluations. Bring them filled out to the November meeting. Officer Elections will be in November. Chris has been coming in earlier, after she drops off her son at school by 8 a.m., and has been able to do her work earlier before anyone else comes in. Chris asked by the Docking Institute Survey to go to Iola and give her opinions on what works & what doesn't work at our library on November 8<sup>th</sup>. 15 weeks & 2 days from today until the warranty runs out on our new building.

Alice report -  (Attachment in secretary's minutes)

Patron complaint – The metal sign on the front of the building with the year is not the year that the library was built.

Letter – Debbie Wood will be running for City Council. This is her resignation letter if appointed. (Attachment in secretary's minutes)

Josh made a motion to adjourn. Brandy 2<sup>nd</sup> the motion. All were in favor. The next meeting will be November 22<sup>nd</sup>, 2016.