

Caney, Ks Library Minutes August 23rd, 2016

The meeting was called to order at 7:00p.m by Debbie Wood. Others in attendance were Christian Franklin, Brandy Jester, Teresa McClure, Josh Sanders, & Librarian Chris Bannon.

An amendment was made to the agenda – adding the Memorial Tree & SERSCEP of KS to Unfinished Business. Amendments are also needed to the last month's minutes – (1. Chris has asked that in order to get all this done, the library close for a day. Josh made a motion that the library close for a day to do the necessary cleaning and organizing. – should read - close on August 25th in both. (2. Taxes also need completed & paid for the year – should read - Quarterly taxes need completed and paid. (3. The next meeting will be August 22nd 2016 – should read – August 23rd 2016. Josh made a motion to accept the last months minutes with the before mentioned corrections. Teresa 2nd the motion. All were in favor. The motion carried. The amended minutes were approved.

Unfinished Business: Grant Report – August 19th Josh met with Heckman, Caney City officials, and Hoffer & Hoffer to deal with the drainage, grading, and civil issues. The drains will need to be 4" in diameter & run down the entire length of the parking lot to the road. Josh sent an e-mail to Geoff Collins, of Spears Mfg, (e-mail attached in secretary's minutes) asking him to quote prices for 300' of 4" PVC, collars, elbows, & glue. Geoff's reply was agreeing to donate the collars, elbows, & glue, but not the piping. He said we would be able to get it cheaper at Lowes. The city crew came in and cleaned up around the south side of the property. Craig offered to get premium top soil or creek bed silt once the existing grass & top soil have been removed. Josh paid for the disposal of the trash and brush to be hauled off. Betty Henderson offered to buy, plant, & maintain trees and a sprinkler system. Debbie made a motion to accept Betty's offer. Josh 2nd the motion. All were in favor. The motion carried. Craig has offered to step in for Josh on Fridays from now on since Josh needs to get back to work. Auto light switch reimbursements – total of 7 switches for \$80 each = \$560. An invoice for curbing from Hoffer & Hoffer for \$6,000, however, the work is not complete. Josh made a motion to hold payment until the work is completed to our satisfaction. Christian 2nd the motion. All were in favor. The motion carried. Memorial Tree – copper prices went up since we received the quote for the leaves. They will now cost \$10 per engraved leaf. Gary's Custom Awards in Coffeyville has agreed to keep the original price of \$8 per engraved leaf. Sharon Strickland of CanKan took them a check for payment. No payments have been received for the old storage shed, but are expected in September. Emergency Procedures – Debbie Wood should be removed from the top of the phone tree contact list. Brandy Jester had already agreed to take her place. The city should be the first to contact for all plumbing issues, otherwise use the appropriate emergency procedure. Soda machine (e-mail attached in secretary's minutes) will have to be mounted outside on a concrete pad with access to an electrical outlet. No maintenance on our part is required, pays out every 6 months, charging \$1.50 a 20oz. bottle, convenient store price is \$1.89 a 20oz. bottle. Josh made a motion that we get a soda machine. Teresa 2nd the motion. All were in favor. The motion carried. Josh offered to pour the concrete pad for it if we purchase the concrete.

New Business: Grants for Payrolls – also try searching grants for programming, electricity, computers, books, movies, etc. September 13th the grant for State Farm needs to be completed. The timeline for acceptance is September 1st – 13th. Billie is going to call back on the SERSCSEP of KS Program and get the information to Chris.

The Treasurers report was approved. We have a balance of \$18,065.25. The balance sheet was signed.

Dreambuilder's Report: 100 mile yard sale – September 9th & 10th - \$50 CanKan building use for sweets booth, \$200 Blue star Mothers for the brisket dinner kitchen rental at the Caney Rec Center.

Librarians Report: 2,046 patrons in July, 13 programs with 111 people in attendance, & 9 new patrons. Calendar- Adult Coloring, Closed for Labor Day, Book Sale, & Halloween Crafter noon. Halloween is on a Monday this year, after close of library, we keep the learning center open for trick or treaters, maybe have a game or two – need good game ideas. Chris wants to do something nice for the city crew, for all the hard work they've been doing for the library, on a Thursday after the library closes at 2 p.m. for the day. A key to the janitor's closet needs cut for Brandy & Teresa since theirs are not working, & all keys need made for Christian as a new board member. Since we have gotten the new bike rack, we will need an addition in our policy guidelines & emergency procedures for it. A certified letter was sent to Edie Miller concerning her complaint about our new library not having brand new computers. Jennifer has greatly improved her customer service skills. Memorial Wall Form – A standard information form needs to be filled out with every new donation for the memorial wall. Interest Rates – A money market account may not be possible due to the city audit. At the last CanKan meeting, they decided not to host a Zombie Walk this year. We need to take their place in hosting. Lex Ward – 4H Read-a-thon, is going to be unable to attend this year but wants to add to our booth at the zombie walk, such as a duck pond, and hand out small prizes or gifts.

Josh made a motion to adjourn the meeting. Teresa 2nd the motion. All were in favor. The motion carried. The next meeting will be September 27th 2016.